

Merchandise Co-ordinator

Role description:

This role is a co-opted role in support of the committee. The role holder may be invited to join a committee meeting from time to time, but will have no voting rights. The importance of co-opted roles should not be underestimated, as they are necessary for the efficient running of the Club. The post holder will:

Tasks

- Ensure the Club has a range of good-quality club clothing available, which has been approved by the committee
- Put ideas to the committee, as necessary, regarding new designs and new items for inclusion as club clothing and club merchandise
- Order clothing for club members at regular intervals depending on demand.
- Ensure that all orders from club members are fully paid for before placing any order with the supplier.
- Maintain a “Club Clothing” page on the Club website in order to promote club clothing and encourage club members to wear club kit when shooting
- Ensure that the prices of all club merchandise are correct at all times
- Co-ordinate the ideas, design, and procurement of all club merchandise