

Minutes of the AC Delco committee meeting held on Thursday 14 December 2023

1. Present: Graham Rosamond (Chair), Phil Butler (Club Secretary), Nick Coe (Coaching Co-ordinator), Steve Gould (Club Shoot Organiser), Alex Murray-Twinn (Membership Secretary), Jack Duncan (Communications Co-ordinator), Duncan Turner (Treasurer), Vicky Loader (Safeguarding Co-ordinator), James Murfitt (Field Co-ordinator). Stuart Reilly (Vice Chair), Sarah Meikle (Grants and Fundraising Co-ordinator – Co-opted).

2. Apologies: Gary Carr (Records Officer).

3. Matters arising from the last meeting:

The minutes had been previously approved by the committee through e-mail correspondence.

a. Memorial table plaque.

The Vice-Chairman's laser printer is unable to cut the club logo into hardened stainless steel plaque we have sourced because of the complexity of the pattern. He suggested a silhouette of an archer instead.

ACTION: Vice Chairman to prepare a mock up on scrap steel for approval.

b. Independent verification of club accounts.

The treasurer has been abroad so the work is not yet completed.

ACTION: Treasurer to arrange for accounts to be verified.

c. Publishing of dates for 2024 beginners courses.

The dates are due to be published on the Club web-site shortly and will come with a facility to pay the course fee, on line, directly from the web-site.

ACTION: Communications Co-ordinator and Membership Secretary to arrange publication.

- d. Transfer of club savings account to Lloyds.

The funds will need to move from the Barclays savings account to the Lloyds current account before a Lloyds savings account can be set up. The committee asked that the Barclays account be closed.

ACTION: Treasurer to arrange transfer/closure and open Lloyds savings account.

- e. Upgrade of Club web-site.

The Communications Co-ordinator confirmed that the upgrade had been purchased for the next three years in advance. The advance payment means that the annual cost of the upgraded version is equivalent to the basic version we had previously.

- f. Vetting of applications to join Club's open Facebook site.

The committee reconsidered its position and agreed that the existing arrangements were sufficient.

- g. Match Secretary and Classification awards.

The Club Secretary reported that there had been no interest in the co-opted position of Match Secretary. The position remains unfilled.

However, Ian Jeffrey has expressed interest in managing the introduction of classification awards on behalf of the Records Officer. Ian has also made arrangements to complete a level 1 coaching course.

The committee agreed that Ian would be invited to set up and manage the awarding of classifications and that the Club would 50% fund Ian's coaching course in line with club policy (HAA have already agreed to fund the other 50%).

ACTION: Club Secretary to liaise with Ian as necessary.

- h. Sub-committee on Club open tournaments.

This work on setting up a check list for the organisation of tournaments is not yet underway because of more pressing issues. The Membership Secretary has already provided a draft template for the check list as a starting point.

ACTION: Chairman and Tournament Organiser to set up sub-committee.

4. Grants and fundraising:

a. Fundraising web-page.

A draft (unpublished) web-site page is in preparation. The page will focus on our Easyfundraising scheme in the first instance but there is scope to expand the page to accommodate other fundraising initiatives and the committee discussed a number of suggestions for future consideration including a social fund and a fund to purchase a defibrillator for the field. There is the potential to allow donations to be made directly through the fund raising page.

ACTION: Communications Co-ordinator to prepare a first version of a fundraising page for publication.

The Vice Chairman, on behalf of his company, kindly offered to consider providing sponsorship for a have a go session for young carers the extent of the sponsorship being dependent on the numbers involved.

The committee thanked the Vice Chairman for his generous offer which was greatly appreciated.

ACTION: Grants and Fundraising Co-ordinator and Vice Chair to liaise.

b. Sub-Committee for Amateur Sports Club status.

The Treasurer reported that the first meeting of the sub committee had been arranged to take place early in January 2024

ACTION: Treasurer/Club Secretary to report with recommendations to the next meeting of the Committee.

5. Gazebo cover.

The committee agreed to purchase a new gazebo cover to replace one that was damaged by high winds. The cost is approximately £180.

ACTION: Club Secretary to make arrangements for the purchase.

6. First Aid training.

The committee agreed to fund the training of a First Aider at a cost of approximately £300. Any club member may express interest in the training provided they will commit to attend all day on Club open shoots, attend Saturday morning club sessions on a regular basis and act as the Club's main First Aider for a minimum period of two years.

ACTION: Club Secretary to write to all club members to invite expressions of interest. **Membership Secretary** to ask club members if any have current First Aid certification.

7. HAA contribution to coaching expenses.

The Coaching Organiser reported that HAA is able to offer funding to coaches to assist with purchase of coach's clothing and courses.

ACTION: Club Secretary/Coaching Organiser to seek clarification on what funding is available.

8. Membership agreement.

The Membership Secretary explained that the Club did not currently hold certain up to date essential information on members (such as emergency contact numbers), certain essential agreements (such as agreement to abide by the Club Constitution and Club rules) or new information as required by AGB for all but the newest members. A form designed for the collection of this information had been circulated with the agenda and the committee agreed that the Membership Secretary should ask club members to complete it. It was also agreed that the Membership Secretary should amend the form to ask club members if they have an up to date first aid certificate.

ACTION: Membership Secretary to ask Club members to complete the form with the exception of very new members who will already have provided the information.

9. Club tournaments for 2024

Ashes: This is a postal competition between AC Delco Bowmen and The Archers of Greenwood, Perth, Western Australia and is based on Western Rounds. It is scheduled to take place on Saturday 1 June 2024.

ACTION: Tournament Organiser and Chairman to liaise in association with club member Dermott McKeone.

Delco Bus Pass: As the name suggests, this tournament is aimed at archers who are old enough to have a bus pass but anyone can enter. It is normally arranged for a Thursday in August and other clubs are invited to join us.

ACTION: Chairman to co-ordinate.

Chris Sherwood Memorial Shoot: to follow the same format as last year. This is an open tournament based on Western rounds.

ACTION: Tournament Organiser to co-ordinate.

The committee also explored the reintroduction of Club nights every Tuesday in summer. This would provide an opportunity for any club members who want to shoot a schedule of competitive rounds that would count towards classification awards. If successful, this might be extended into the indoor season for 2024/25.

ACTION: Tournament Organiser and Chairman to arrange.

10. Proposal for a midweek club session (during the day).

The Chairman and Club Secretary proposed the setting up of a club session (say Friday mornings at 10:00am). The session would be aimed primarily at older archers (because of the timing) but, of course other club members would be able to attend too. The prime aim would be to give older archers a chance to shoot on more equal terms with archers of similar ability. Sometimes there might be a small competition such as a Frostbite. For this reason it is proposed that the session would be known as the Silver Archers. The Chairman helped to set up similar sessions when he was a member of Romsey Archery Club and it had been very successful.

The proposal was agreed.

ACTION: Chairman and Club Secretary to set up the sessions in the New Year.

11. Field Team.

It was agreed that the Field Co-ordinator would draw up a list of regular field maintenance job that he would like assistance with and that the Club would then ask for volunteers to take on each job.

ACTION: Field Co-ordinator to draw up a maintenance list. **Chairman and Club Secretary** to help seek volunteers.

12. Coaching at St Swithun's School.

Two of the Club's coaches (Nick and Graham) provide regular archery coaching at Swithun' School. The School is very pleased with the success of its pupils in our sport and have written to the HAA Coaching Co-ordinator to let him know about this. A copy of the letter (which was in the form of an email

message) was attached to the agenda so that all members of the committee would be aware of this work.

It was also noted that Nick and Gary provide weekly coaching in Fareham for a group of archers with special needs.

The committee commended the coaches for their work on all this.

13. Reports from committee members.

Coaching Co-ordinator: mentioned the high standards being achieved by many of the Club's junior archers. In particular he paid tribute to their very supportive parents.

Membership Secretary: reported that the Club currently has approximately 140 members. The March beginners course is already almost full even though it has not been advertised and this despite a significant increase in the course fees (agreed at the last committee meeting). In addition, the Club has sold a good number of Christmas Gift certificates for future beginners courses.

Field Co-ordinator: reported that a disused tank on the field is to be planted with wild flowers.

Chairman: asked if competitive archers could report their achievements to him so that he can announce these at Club nights.

Tournament Organiser: reported that AC Delco compound archers had won trophies for their performance in last year's postal Fostbite and Portsmouth leagues.

14 Date and time of next meeting.

7:15 pm to 9:15 pm on Thursday 22 February 2024 at Nick's home.

